

How to change invoice format

We have provided you default sales invoice formats in multiple styles to print on plain stationery, on dot matrix and laser printer. We have provided documents on how to download and import these formats in software. You can use wholesale invoice for counter sales and distribution invoice for dispatch as it contains LR information. We have provided separate formats for SGST/CGST and IGST as generally you don't need IGST column if you are selling within state.

You have to change format at the time of printing, you can press Alt-P or select print button, then see the format name, delete existing format name, by clicking on it and using Backspace or Del key, then it will show you a list of available formats and you can select one of them. To update this list you can run Update GST Tax Master menu option from System->GST Updates menu.

For help in import or download invoice formats for Unisolve, please refer:

ftp://ftp.bhiwal.com/_GST_UNISOLVE_CROSS/_KNOWLEDGEBASE/How%20to%20import%20invoice%20format%20for%20UniSolve.pdf

For help in import or download invoice formats for Cross, please refer:

ftp://ftp.bhiwal.com/_GST_UNISOLVE_CROSS/_KNOWLEDGEBASE/How%20to%20import%20invoice%20format%20for%20Cross.pdf

Invoice formats can be customized and customization charge is applicable for the same.

Customization Charges per format in July 2017 Rs. 3000+GST

Customization Charges per format in Aug-Sep Rs. 2000+GST

Customization Charges per format after Sep 2017 Rs. 1000+GST

Delivery time 1 week after payment

All changes must be noted down and sent in writing. If changes required again, it will be chargeable.

Printing of Dr/Cr Notes, outstanding, tax detail, Qty Disc or anything else is possible.

Small corrections can be done by user as well by editing format and saving it in different name. You can always import format

All default formats are available for download on ftp://ftp.bhiwal.com/_GST_UNISOLVE_CROSS/Formats/

Default formats can be used without paying any extra charge for dot matrix/laser printer and will be having all requirements in general. We shall keep on adding more formats in this ftp location. We shall provide you default formats for printed stationery as well but the printer will have to print it exactly matching to the same.

Thanks and regards